**INSTRUCTION FOR FILLING NOMINATION FORM**

**All member organizations (including those who are already represented on the Board) are entitled to propose the existing Director/ any one of their employees to represent them on the Board.**

Employees of Member organizations, who are interested in offering their candidature for Directorship are requested to note the following:

1. Each member entity can have one representation on the Board by nominating any of their authorized representative;
2. All nominations must be made only by any authorized representative (other than the person being nominated) of the Member organization;
3. **Nomination Form** has two parts –
4. the **top** portion (first half) **to be filled by the Company Representative** proposing the name of the person to be nominated to AIBI Board;
5. the **bottom** portion (second half) is the Consent Letter – to be filled by the **person who wants to become a Director** on AIBI Board
6. **Form DIR – 2** (to be filled by the representative proposed to be a Director)
7. **Form DIR – 8** (to be filled by the representative proposed to be a Director)
8. Scanned copies of the duly executed **Nomination Form** along with supporting documents (**Forms DIR-2 & DIR 8)** should be **emailed to agm2021@aibi.org.in on or before 4 p.m. on Tuesday August 24, 2021**
9. The **last date** for **withdrawal** of Nomination / Consent is 4 p.m. on **Wednesday, August 25, 2021.**
10. **All candidates are also requested to obtain their DIN from the Ministry of Company Affairs, as without this they cannot be appointed as a Director**