

INSTRUCTION FOR FILLING NOMINATION FORM

All member organizations (including those who are already represented on the Board) are entitled to propose the existing Director/ any one of their employees to represent them on the Board.

Employees of Member organizations, who are interested in offering their candidature for Directorship are requested to note the following:

- 1) Each member entity can have one representation on the Board by nominating any of their authorized representative;
- 2) All nominations must be made only by any authorized representative (**other than the person being nominated**) of the Member organization;
- 3) **Nomination Form** has two parts –
 - (i) the **top** portion (first half) **to be filled by the Company Representative** proposing the name of the person to be nominated to AIBI Board;
 - (ii) the **bottom** portion (second half) is the Consent Letter – to be filled by the **person who wants to become a Director** on AIBI Board
- 4) **Form DIR – 2** (to be filled by the representative proposed to be a Director)
- 5) **Form DIR – 8** (to be filled by the representative proposed to be a Director)
- 6) Scanned copies of the duly executed **Nomination Form** along with supporting documents (**Forms DIR-2 & DIR 8**) should be **emailed to agm2020@aibi.org.in on or before 4 p.m. on Thursday, September 24, 2020;**
- 7) The **last date for withdrawal** of Nomination / Consent is 4 p.m. on **Friday, September 25, 2020.**
- 8) **All candidates are also requested to obtain their DIN from the Ministry of Company Affairs, as without this they cannot be appointed as a Director**